

**2025 ANNUAL SCHOOL ELECTION CALENDAR**  
**FOR SCHOOL DISTRICTS WITH MAY ELECTION ONLY**

**ANNUAL SCHOOL ELECTION: MAY 13, 2025** Ark. Code § 6-14-102(a)(1)

- Deadline to apply to register to vote – Sunday, April 13, 2025\*
    - (\*Actual deadline is Monday, April 14, 2025)
- Ark. Code § 6-14-108; Ark. Code § 7-5-201(a); Arkansas Constitution Amendment 51

**ANNUAL SCHOOL RUNOFF ELECTION: JUNE 10, 2025** Ark. Code § 6-14-121

- Deadline to apply to register to vote – Sunday, May 11, 2025\*
    - (\*Actual deadline is Monday, May 12, 2025)
- Ark. Code § 6-14-108; Ark. Code § 7-5-201(a); Arkansas Constitution Amendment 51

Nov. 16 2024- Saturday	<b>100 DAYS PRIOR TO FIRST DAY OF CANDIDATE FILING PERIOD</b> Deadline for a school district to submit any changes to its policy establishing the month in which the school district will hold its school election to the county clerk and the county board of election commissioners (CBEC). <i>Ark. Code § 6-14-102(a)(1)(B)(ii)</i>
Dec. 3 2024 – Thursday	<b>90 DAYS PRIOR TO FILING DEADLINE</b> First day for candidates filing by petition to circulate petitions for Annual School Election. Petition must contain at least twenty (20) registered voters who are residents of the school district and, if applicable, the position’s electoral zone. <i>Ark. Code § 6-14-111(d-f)</i>
February 24 – Wednesday	<b>BEGIN: CANDIDATE FILING FOR ANNUAL SCHOOL ELECTION</b> <b>12:00 Noon</b> – First day a candidate filing by petition can file a petition of candidacy, the political practices pledge and the affidavit of eligibility with the county clerk. <i>Ark. Code § 6-14-111(e), Ark. Code § 7-7-203 (e)</i>
March 2- Sunday*	<b>72 DAYS PRIOR TO THE ANNUAL SCHOOL ELECTIO</b>  Deadline for school district to submit to the county clerk the language to be used to submit the rate of tax to the voters during the annual school election. <i>Ark. Code § 6-14-111(I)</i>

[\*Deadlines falling on a weekend or holiday when the designated filing office is closed are extended to the following business day, per Ark. Code § 7-1-108. The actual deadline will be Monday, March 3.]

March 3 – Monday  
**DEADLINE: CANDIDATE FILING FOR ANNUAL SCHOOL ELECTION**  
**12:00 Noon** – Deadline for a candidate filing by petition to file a petition of candidacy, affidavit of eligibility, and political practices pledge with the county clerk for the Annual School Election.  
*Ark. Code § 6-14-111(e)*

March 4 - Tuesday  
**1 DAY AFTER DEADLINE TO FILE BY PETITION FOR ANNUAL SCHOOL ELECTION**  
Deadline for county clerk to certify to the CBEC the names of those candidates who are registered voters in the school district and the electoral zone, if applicable, and who have qualified for ballot access by petitions for the Annual School Election.  
*Ark. Code § 6-14-111(j)*

March 7- Friday  
**SEVENTH DAY OF MARCH**  
Deadline for ballot draw. Deadline for public meeting of CBEC and candidates to determine by lot the order in which the names appear on the ballot.  
*Ark. Code § 6-14-111(k)*

March 8 – Saturday\*  
**FIVE DAYS AFTER END OF CANDIDATE FILING PERIOD**  
Deadline for the county clerk of a non-domicile county to return the nominating petition to the county clerk of the county in which the school district is domiciled for administrative purposes.  
*Ark. Code § 6-14-124(a)*

**DEADLINE FOR NON-INCUMBENT CANDIDATES TO FILE STATEMENT OF FINANCIAL INTEREST**  
Non-incumbent candidates for elective office shall file the Statement of Financial Interest for the previous calendar year on the first Monday following the close of the period to file as a candidate. School candidates file with the County Clerk.  
*Ark. Code § 21-8-701(c)(1)(A); Ark. Code § 21-8-703(a)*

*[\*Deadlines falling on a weekend or holiday when the designated filing office is closed are extended to the following business day, per Ark. Code § 7-1-108. The actual deadline will be Monday, March 10.]*

March 14 – Friday  
**60 DAYS PRIOR TO THE ANNUAL SCHOOL ELECTION**  
Deadline for county clerks to make available applications for absentee ballots for the Annual School Election.  
*Ark. Code § 7-5-405(a)(1)*

For school elections in which the school district is situated in two or more counties, the county clerk of the county in which the school district is domiciled for administrative purposes shall submit all ballot questions that have been filed to each CBEC in each county in which the school district has territory.  
*Ark. Code § 6-14-124(2); Ark Const. 14 § 3(c)*

- March 17 – Monday**                      **14 DAYS AFTER THE FILING DEADLINE**  
 Deadline for county clerk to notify each school board candidate in person or by mail of the deadlines for filing the financial disclosure reports, including the ten-day pre-election and final reports required, and at that time, furnish each candidate with the appropriate forms and instructions for complying with deadlines. If notice is sent by mail, then notice shall be postmarked within fourteen (14) days after the deadline for filing for office.  
*Ark. Code § 7-6-208(b)(3)(A)*
- March 27 – Friday**                      **47 DAYS PRIOR TO THE ANNUAL SCHOOL ELECTION**  
 Deadline for the CBEC to deliver absentee ballots to the county clerk for mailing to all qualified applicants.  
*Ark. Code § 7-5-407(a)(1)*
- March 28 – Friday**                      **46 DAYS PRIOR TO THE ANNUAL SCHOOL ELECTION**  
 Deadline for county clerk to deliver ballots to those absentee voters who made timely application under the law, Ark. Code § 7-5-406 (members of uniformed services and other citizens residing outside the United States).  
*Ark. Code § 7-5-407(a)(2)*
- April 13 – Sunday\***                      **30 DAYS PRIOR TO THE ANNUAL SCHOOL ELECTION**  
 Deadline for CBEC to change a polling site.  
*Ark. Code § 7-5-101(d)(2); Ark. Code § 6-14-106*
- Deadline to apply to register to vote in the Annual School Election.  
*Ark. Code § 7-5-201(a); Arkansas Constitution Amendment 51 § 9(b)*
- [\*Deadlines falling on a weekend or holiday when the designated filing office is closed are extended to the following business day, per Ark. Code § 7-1-108. The actual deadline will be Monday, April 14.]*
- April 18 – Friday**                      **25 DAYS PRIOR TO THE ANNUAL SCHOOL ELECTION**  
 The county clerk automatically shall mail, no later than twenty-five (25) days before each election, an absentee ballot for each election for those persons voting by absentee ballot who reside outside the county in which they are registered to vote, have a disability as defined in § 7-5-311, or reside in a long-term care or residential care facility licensed by the state. The absentee ballot application for those voters shall remain in effect for one (1) year unless revoked by the voter or the administrator of the facility has presented an absentee ballot request from the voter authorizing the administrator to receive absent ballot on behalf of the voter for that election.  
*Ark. Code § 7-5-404(b)(2)(A)*
- April 23 – Wednesday**                      **20 DAYS PRIOR TO THE ANNUAL SCHOOL ELECTION**  
 Deadline for the CBEC to appoint a sufficient number of election officials for the Annual School Election.  
*Ark. Code § 7-4-107(b)(1)*

April 28 – Monday

**15 DAYS PRIOR TO THE ANNUAL SCHOOL ELECTION**

First day for a designated bearer to pick up from the county clerk a maximum of two absentee ballots for the Annual School Election. Upon delivery of an absentee ballot to an individual authorized to receive an absentee ballot, the county clerk shall mark the electronic voter registration list and the precinct voter registration list to indicate that an absentee ballot has been delivered to the voter.

*Ark. Code § 7-5-409(f-g); Ark. Code § 7-5-403*

**8 DAYS PRIOR TO THE BEGINNING OF EARLY VOTING FOR THE ANNUAL SCHOOL ELECTION**

Deadline for CBEC or county clerk to prepare and post in a public place in the county clerk's office its list of appointed election officials, deputy county clerks, or additional deputies hired to conduct early voting. The list may appoint election officials, deputy county clerks, or additional deputies hired to conduct early voting in the event of a runoff election.

*Ark. Code § 7-5-202(b)(2)*

**8 DAYS PRIOR TO THE BEGINNING OF EARLY VOTING FOR THE ANNUAL SCHOOL ELECTION**

Deadline for CBEC to publish notice for the Annual School Election in a newspaper of general circulation in the county (or counties). The notice shall include:

- Date of the election
- Hours of voting on election day;
- Places and times for early voting;
- Polling sites;
- Candidates and offices to be elected;
- Time and location of opening, processing, canvassing, and counting of ballots;
- The location where a list of appointed election officials, deputy county clerks, or additional deputies hired to conduct early voting can be found and the date the list is available.
- Directions for filing a written objection to the service of an election official, deputy county clerk, or additional deputy

*Ark. Code § 6-14-109(a-b); Ark. Codes § 7-5-202(a)*

April 29 – Tuesday

**7 DAYS PRIOR TO THE BEGINNING OF EARLY VOTING FOR THE ANNUAL SCHOOL ELECTION**

Deadline for CBEC to conduct L&A testing. All election media must be tested to ascertain that the voting system has been correctly configured and will correctly count the votes for all offices.

*Ark. Code § 7-5-515(c)(1); § 7-5-611(a)(2)*

May 3 – Saturday\*

**10 DAYS PRIOR TO THE ANNUAL SCHOOL ELECTION**

Deadline for CBEC to make publication of all nominations and other measures and questions to be submitted to the electors by posting a list thereof at the door of the courthouse.

*Ark. Code §§ 6-14-109(c) and 7-5-206*

Deadline for CBEC to upload sample ballots to Secretary of States Voter View website.

*Ark. Code §7-5-206(b)(2)(A)(ii)*

*[\*Any deadline falling on a weekend or holiday when the designated filing office is closed is extended to the following business day, per § 7-1-108. The actual deadline will be Monday, May 5.]*

May 6 – Tuesday

**7 DAYS PRIOR TO THE ANNUAL SCHOOL ELECTION**

Early voting begins for Annual School Election and shall be available to any qualified elector who applies to county clerk during regular office hours. Early voting ends the day before Election Day at the time the county clerk's office regularly closes.

*Ark. Code § 7-5-418(a)(2)(A)*

Deadline for county clerk to receive absentee ballot applications by mail, fax, or electronic means for the Annual School Election.

*Ark. Code § 7-5-404(a)(3)*

First day the election officials can meet in a place designated by the CBEC for purpose of opening the outer envelope, processing, and canvassing the absentee ballot paper work.

*Ark. Code § 7-5-416(a)(1)*

May 9 – Friday

**4 DAYS PRIOR TO THE ANNUAL SCHOOL ELECTION**

Deadline for county clerk to receive county-to-county transfers of registered voters.

*Arkansas Constitution Amendment 51 §10(b)(2)(A)*

**FRIDAY PRIOR TO THE ELECTION**

Deadline for county clerk to receive in-person applications for absentee ballots for the Preferential Primary Election, Nonpartisan Election, and Annual School Election if held in May from the voter, designated bearer, or administrator is no later than the close of regular business hours on the Friday before the election.

*Ark. Code § 7-5-404(a)(3)(A)(i), (iii), and (v)*

Deadline for the voter or designated bearer or administrator to personally deliver absentee ballots to the county clerk is no later than the close of regular business hours on the Friday before the election.

*Ark. Code § 7-5-411(a)(3)*

May 11 – Sunday\*

**30 DAYS PRIOR TO THE ANNUAL SCHOOL RUNOFF ELECTION**  
Deadline to apply to register to vote for the Annual School Runoff Election.  
*Ark. Code § 6-14-108*

*[\*Any deadline falling on a weekend or holiday when the designated filing office is closed is extended to the following business day, per § 7-1-108. The actual deadline will be Monday, May 12.]*

May 12 - Monday

**1 DAY PRIOR TO THE ANNUAL SCHOOL ELECTION**

Last day for voter to participate in early voting. Early voting closes the day before the election day at the time the county clerk's office regularly closes.  
*Ark. Code § 7-5-418(a)(2)*

Deadline for the CBEC to select and deliver ballots to a suitable person/persons for delivery to polling sites. The suitable person/persons shall not be an elected official, an elected official's deputy, or a candidate.  
*Ark. Code § 7-5-211(a)(1)(A-B)*

Deadline for the CBEC to deliver to the designated person/persons, for each set of poll workers at each polling site, the following additional election supplies if applicable:

- A good and sufficient ballot box with numbered seals.
- Sufficient list-of-voters forms adequate to record the names of all registered voters who appear to vote in the polling site.
- A precinct voter registration list.
- Sufficient tally sheets.
- Envelopes to seal the ballots and certificates.
- Separate sheets containing blank forms of certificates prepared to enable the poll workers to properly certify the paper ballot count at the polling site, upon which certificates shall be endorsed a blank form of oath to be taken by the poll workers before entering upon discharge of their duties.
- Voter registration application forms for voters using fail-safe voting and other record-keeping supplies necessary to document fail-safe voting procedures.
- In those counties in which an optical scanner is used to count paper ballots, the marking instrument recommended by the manufacturer of the optical scanner for proper marking on the ballots.

*Ark. Code § 7-5-211(a)(2)(A-H).*

May 13 - Tuesday

**ANNUAL SCHOOL ELECTION**  
Polls open 7:30 a.m. to 7:30 p.m.  
*Ark. Code § 7-5-304; Ark. Code § 6-14-102(a)(1)(A)*

CBEC shall post at each polling site:

- The public notice of the election.
- At least two sample ballots marked with the word “SAMPLE” of each ballot style that will be used at the polling site, OR, if sample ballots were posted online before early voting began, two bound volumes of sample ballots marked with the word “SAMPLE”, or one bound volume and one electronic device allowing access to sample ballots.
- Two copies of the full text of measures on the ballot.
- At least two copies of the instructions on how to vote, including how to cast a provisional ballot, and instructions for fail-safe voting.
- General information on voting rights including information on the right of an individual to cast a provisional ballot and instructions on how to contact the appropriate officials if these rights are alleged to have been violated.
- General information on federal and state laws regarding acts of fraud and misrepresentation.
- Information about the availability of the Attorney General's election law violation hotline, including without limitation the hotline telephone number of the Attorney General's election law violation hotline established under § 25-16-717;
- Double-sided two foot (2') by two foot (2') signs, each containing the words “VOTE HERE”, and an arrow pointing to the polling site, shall be posted near each main driveway entrance to the polling site.
- One printout from each voting machine, terminal, or ballot tabulator showing that the candidate and question counters register zero (0).

*Ark. Code § 7-5-202(c)(1)*

**8:30 a.m.** – First time the election officials can meet for the purpose of opening the inner absentee ballot envelope and counting the absentee ballots.

*Ark. Code § 7-5-416(a)(1)*

**1:30 p.m.** – Deadline for delivery of application for an absentee ballot by an authorized agent of the voter for the Annual School Election.

*Ark. Code § 7-5-404(a)(3)(A)(iv)*

**7:30 p.m.** – Deadline for the county clerk to receive delivery of absentee ballots by mail (excluding overseas), or by physical delivery of the authorized agent of the absentee voter who is medically unable to vote at the regular polling site.

*Ark. Code § 7-5-411(a)(1)(A); Ark. Code. § 7-5-411(a)(1)(B)*

Deadline for qualified electors outside of the United States or active duty uniformed personnel to sign, date, postmark (not required for military), and mail absentee ballots to the county clerk. Must be received by the county clerk by 5:00 p.m., 10 calendar days after the election.

*Ark. Code § 7-5-411(a)(1)(A)(B)*

**Immediately after polls close--** Deadline for the poll workers to process returns and deliver all election materials, stubs boxes, and returns from polls to CBEC.

*Ark. Code § 7-5-317(a-b); § 6-14-114*

Election officials shall count the results and make returns of the votes.

*Ark. Code § 6-14-114*

After the close of voting, the certified printout, signed by the poll workers, shall be returned to the CBEC of the county in which the school district is domiciled for administrative purposes and filed with the election returns.

*Ark. Code §§ 7-5-518(c)(2) and 6-14-115*

**May 15 – Thursday**

**EARLIEST DATE – 48 HOURS TO 15 DAYS AFTER ANNUAL SCHOOL ELECTION**

The timeframe in which the CBEC must ascertain and declare results for the Annual School Election and file certification of election with the county clerk is no earlier than forty-eight (48) hours and no later than the 15th calendar day after the Annual School Election.

*Ark. Code § 6-14-115(1)(B)*

The county clerk of the county in which the school district is administered, after receiving the certification of election from the CBEC, shall file a certified copy of the certified results and a certification of the outcome of each race or issue with the county clerk of each county in which any part of the school district lies.

*Ark. Code § 6-14-115(b)*

The county clerk (or designee) shall deliver to the person having the highest number of legal votes: a certificate of election, notice of the requirement to all directors elected to an initial or nonconsecutive term that he or she must subscribe to the director's oath, the date that is ten (10) days later, within which to have the oath administered, a list of individuals qualified to give the oath under, a copy of the directors oath\*, notice that the individual shall be unable to assume the duties of a director until a copy of the administration of the oath is received by the county clerk or his or her designee.

*Ark. Code § 6-14-115(a)(2)*

*(\*Further instruction and timelines regarding the administration of oaths for school board members are located in Ark. Code § 6-13-617.)*

**May 19 – Monday**

**MONDAY FOLLOWING THE ANNUAL SCHOOL ELECTION**

**12:00 Noon** – Deadline for a voter, who voted a provisional ballot because of failure to provide verification of registration, to present a copy of a document or identification card to the CBEC or the county clerk.

*Arkansas Constitution, Amendment 51, § 13*

**May 23 – Friday**

**10 DAYS AFTER THE ANNUAL SCHOOL ELECTION**

**5:00 p.m.** Deadline for the county clerk to receive absentee ballots from overseas voters or armed services personnel serving in active duty.

*Ark. Code § 7-5-411(a)(1)(A)(b)*



May 26 – Monday\*

**8 DAYS BEFORE EARLY VOTING FOR THE ANNUAL SCHOOL RUNOFF ELECTION**

Deadline for county clerk or CBEC to prepare and post in a public place in the county clerk's office its list of election officials, deputy county clerks, or additional deputies hired to conduct early voting.

*Ark. Code § 7-5-202(b)(2)*

*[\*Any deadline falling on a weekend or holiday when the designated filing office is closed is extended to the following business day, per § 7-1-108. The actual deadline will be Monday, May 27.]*

May 28 – Wednesday

**15 DAYS AFTER THE ANNUAL SCHOOL ELECTION**

Deadline for CBEC to ascertain and declare results for the Annual School Election and file certification of election with the county clerk.

*Ark. Code § 6-14-115(a)*

The county clerk of the county in which the school district is administered, after receiving the certification of election from the CBEC, shall file a certified copy of the certified results and a certification of the outcome of each race or issue with the county clerk of each county in which any part of the school district lies.

*Ark. Code § 6-14-115(b)*

The county clerk (or designee) shall deliver to the person having the highest number of legal votes: a certificate of election, notice of the requirement to all directors elected to an initial or nonconsecutive term that he or she must subscribe to the director's oath, the date that is ten (10) days later, within which to have the oath administered, a list of individuals qualified to give the oath under, a copy of the directors oath\*, notice that the individual shall be unable to assume the duties of a director until a copy of the administration of the oath is received by the county clerk or his or her designee.

*Ark. Code § 6-14-115(a)(2)*

*(\*Further instruction and timelines regarding the administration of oaths for school board members are located in Ark. Code § 6-13-617.)*

May 29 – Thursday

**5 DAYS PRIOR TO THE BEGINNING OF EARLY VOTING FOR THE ANNUAL SCHOOL RUNOFF ELECTION**

Deadline for CBEC to conduct L&A testing. All election media must be tested to ascertain that the voting system has been correctly configured and will correctly count the votes for all offices.

*Ark. Code § 7-5-515(c)(1); § 7-5-611(a)(3)*

May 31 – Saturday\*

**10 DAYS PRIOR TO THE ANNUAL SCHOOL RUNOFF ELECTION**

Deadline for CBEC to make publication of all nominations and other measures and questions to be submitted to the electors by posting a list thereof at the door of the courthouse.

*Ark. Code §§ 6-14-109(c) and 7-5-206*

Deadline for CBEC to upload sample ballots to Secretary of States Voter View website.

*Ark. Code §7-5-206(b)(2)(A)(ii)*

Deadline for the CBEC to deliver absentee ballots to the county clerk for mailing to all qualified applicants.

*Ark. Code § 7-5-407(b)*

*[\*Any deadline falling on a weekend or holiday when the designated filing office is closed is extended to the following business day, per § 7-1-108. The actual deadline will be Monday, June 2.]*

**June 2 – Monday**

**5 DAYS AFTER THE CERTIFICATION OF RESULTS FOR THE ANNUAL SCHOOL ELECTION**

Deadline for county clerk of the county in which the school district is administered to submit certified copies of election results, certification of the outcome of each race, and text of each issue on the ballot to the Commissioner of Elementary & Secondary Education.

*Ark. Code § 6-14-115(c)*

**8 DAYS PRIOR TO THE ANNUAL SCHOOL RUNOFF ELECTION**

Deadline for CBEC to publish notice for the Annual School Runoff Election in a newspaper of general circulation in the county (or counties). The notice shall include:

- Date of the election
- Hours of voting on election day;
- Places and times for early voting;
- Polling sites;
- Candidates and offices to be elected;
- Time and location of opening, processing, canvassing, and counting of ballots; and
- The location where a list of appointed election officials, deputy county clerks, or additional deputies hired to conduct early voting can be found and the date the list is available.
- Directions for filing a written objection to the service of an election official, deputy county clerk, or additional deputy

*Ark. Code §§ 6-14-109(a-b) and 7-5-202(a)*

**June 3 – Tuesday**

**7 DAYS PRIOR TO THE ANNUAL SCHOOL RUNOFF ELECTION**

Early voting begins for the Annual School Runoff Election and shall be available to any qualified elector who applies to the county clerk during regular office hours. Early voting ends the day before Election Day at the time the county clerk's office regularly closes.

*Ark. Code § 7-5-418(a)(2)(A)*

First day for designated bearer to pick up from the county clerk a maximum of two absentee ballots for the Annual School Runoff Election. Upon delivery of an absentee ballot to an individual authorized to receive an absentee ballot, the county clerk shall mark the electronic voter registration list and precinct voter registration list to indicate that an absentee ballot has been delivered to the voter.

*Ark. Code § 7-5-409(f-g)*

Deadline for the county clerk to receive absentee ballot applications by mail, fax, or electronic mail for the Annual School Runoff Election.

*Ark. Code § 7-5-404(a)(3)(A)(ii) and (vi)(a)*

First day the election officials can meet in a place designated by the CBEC for the purpose of opening the outer envelope, processing, and canvassing the absentee ballot paper work.

*Ark. Code § 7-5-416(a)(1)*

## June 6 – Friday

### 4 DAYS PRIOR TO THE ANNUAL SCHOOL RUNOFF ELECTION

Deadline for county clerk to receive county-to-county transfers of registered voters.

*Arkansas Constitution Amendment 51 § 10(2)(A)*

### FRIDAY PRIOR TO THE ELECTION

Deadline for county clerk to receive in-person applications for absentee ballots for the Preferential Primary Election, Nonpartisan Election, and Annual School Election if held in May from the voter, designated bearer, or administrator is no later than the close of regular business hours on the Friday before the election.

*Ark. Code § 7-5-404(a)(3)(A)(i), (iii), and (v)*

Deadline for the voter or designated bearer or administrator to personally deliver absentee ballots to the county clerk is no later than the close of regular business hours on the Friday before the election.

*Ark. Code § 7-5-411(a)(3); Ark. Code § 7-5-404(a)(3)(iii)(v)*

## June 9 – Monday

### 1 DAY PRIOR TO THE ANNUAL SCHOOL RUNOFF ELECTION

Last day for voter to participate in early voting. Early voting closes the day before the election day at the time the county clerk's office regularly closes.

*Ark. Code § 7-5-418(a)(2)*

Deadline for the CBEC to select and deliver ballots to a suitable person/persons for delivery to polling sites. The suitable person/persons shall not be an elected official, an elected official's deputy, or a candidate.

*Ark. Code § 7-5-211(a)(1)(A-B)*

Deadline for the CBEC to deliver to the designated person/persons, for each set of poll workers at each polling site, the following additional election supplies if applicable:

- A good and sufficient ballot box with numbered seals.
- Sufficient list-of-voters forms adequate to record the names of all registered voters who appear to vote in the polling site.
- A precinct voter registration list.
- Sufficient tally sheets.
- Envelopes to seal the ballots and certificates.
- Separate sheets containing blank forms of certificates prepared to enable the poll workers to properly certify the paper ballot count at the polling site, upon

which certificates shall be endorsed a blank form of oath to be taken by the poll workers before entering upon discharge of their duties.

- Voter registration application forms for voters using fail-safe voting and other record-keeping supplies necessary to document fail-safe voting procedures.
- In those counties in which an optical scanner is used to count paper ballots, the marking instrument recommended by the manufacturer of the optical scanner for proper marking on the ballots.

*Ark. Code § 7-5-211(a)(2)(A-H)*

June 10 – Tuesday

## ANNUAL SCHOOL RUNOFF ELECTION

Polls open 7:30 a.m. to 7:30 p.m.

*Ark. Code § 7-5-304*

CBEC shall post at each polling site:

- The public notice of the election.
- At least two sample ballots marked with the word “SAMPLE” of each ballot style that will be used at the polling site, OR, if sample ballots were posted online before early voting began, two bound volumes of sample ballots marked with the word “SAMPLE”, or one bound volume and one electronic device allowing access to sample ballots.
- Two copies of the full text of measures on the ballot.
- At least two copies of the instructions on how to vote, including how to cast a provisional ballot, and instructions for fail-safe voting.
- General information on voting rights including information on the right of an individual to cast a provisional ballot and instructions on how to contact the appropriate officials if these rights are alleged to have been violated.
- General information on federal and state laws regarding acts of fraud and misrepresentation.
- Information about the availability of the Attorney General's election law violation hotline, including without limitation the hotline telephone number of the Attorney General's election law violation hotline established under § 25-16-717;
- Double-sided two foot (2') by two foot (2') signs, each containing the words “VOTE HERE”, and an arrow pointing to the polling site, shall be posted near each main driveway entrance to the polling site.
- One printout from each voting machine, terminal, or ballot tabulator showing that the candidate and question counters register zero (0).

*Ark. Code § 7-5-202(c)*

**8:30 a.m.** – First time the election officials can meet for the purpose of opening the inner absentee ballot envelope and counting the absentee ballots.

*Ark. Code § 7-5-416(a)(1)*

**1:30 p.m.** – Deadline for delivery of application for an absentee ballot by an authorized agent of the voter for the Annual School Runoff Election.

*Ark. Code § 7-5-404(a)(3)(A)(iv)*

7:30 p.m. – Deadline for the county clerk to receive delivery of the ballots by mail (excluding military and overseas absentee voters who did not cast “instant runoff” ballots), or by physical delivery of the authorized agent of the absentee voter who is medically unable to vote at the regular polling site.  
*Ark. Code § 7-5-411(a)(1)(A); Ark. Code. § 7-5-411(a)(2)*

**Immediately after the polls close--** Deadline for the poll workers to process returns and deliver all election materials, stub boxes, and returns from the polls to the CBEC.  
*Ark. Code § 7-5-317(a-b); § 6-14-114*

Election officials shall count the results and make returns of the votes.  
*Ark. Code § 6-14-114*

After the close of voting, the certified printout, signed by the poll workers, shall be returned to the CBEC of the county in which the school district is domiciled for administrative purposes and filed with the election returns.  
*Ark. Code §§ 7-5-518(c)(2) and 6-14-115*

June 12 – Thursday

**EARLIEST DATE – 48 HOURS TO 15 DAYS AFTER ANNUAL SCHOOL RUNOFF ELECTION**

The timeframe in which the CBEC must ascertain and declare results for the Annual School Runoff Election and file certification of election with the county clerk is no earlier than forty-eight (48) hours and no later than the 15th calendar day after the Annual School Election.  
*Ark. Code § 6-14-115(a)(1)(B)*

The county clerk of the county in which the school district is administered, after receiving the certification of election from the CBEC, shall file a certified copy of the certified results and a certification of the outcome of each race or issue with the county clerk of each county in which any part of the school district lies.  
*Ark. Code § 6-14-115(b)*

The county clerk or his or her designee shall deliver to the person having the highest number of legal votes: a certificate of election, notice of the requirement to all directors elected to an initial or nonconsecutive term that he or she must subscribe to the director’s oath\*, the date that is ten (10) days later, within which to have the oath administered, a list of individuals qualified to give the oath under, a copy of the directors oath, notice that the individual shall be unable to assume the duties of a director until a copy of the administration of the oath is received by the county clerk or his or her designee.  
*Ark. Code § 6-14-115(a)(2)*

*(\*Further instruction and timelines regarding the administration of oaths for school board members are located in Ark. Code § 6-13-617.)*

June 15 – Sunday\*

**5 DAYS AFTER THE ANNUAL SCHOOL RUNOFF ELECTION**

Deadline for county clerk of county in which the school district is administered to submit certified copies of election results, certification of the outcome of each race, and text of each issue on the ballot to the Commissioner of Education.  
*Ark. Code § 6-14-115(c)*

*[\*Any deadline falling on a weekend or holiday when the designated filing office is closed is extended to the following business day, per § 7-1-108. The actual deadline will be Monday, June 16.]*

**June 16 – Monday**                      **MONDAY FOLLOWING THE ANNUAL SCHOOL RUNOFF ELECTION**  
**12:00 Noon** – Deadline for a voter, who voted a provisional ballot because of failure to provide verification of registration, to present a copy of a document or identification card to the CBEC or the county clerk.  
*Arkansas Constitution, Amendment 51, § 13*

**June 20 - Friday**                      **10 CALENDAR DAYS AFTER ANNUAL SCHOOL RUNOFF ELECTION**  
**5:00 p.m.** Deadline for the county clerk to receive absentee ballots from overseas voters or armed services personnel serving in active duty.  
*Ark. Code § 7-5-411(a)(1)(B)(i-ii)*

**June 25 – Wednesday**              **15 DAYS AFTER THE ANNUAL SCHOOL RUNOFF ELECTION**  
Deadline for CBEC to ascertain and declare results for the Annual School Election and file certification of election with the county clerk.  
*Ark. Code § 6-14-115(a)*

The county clerk of the county in which the school district is administered, after receiving the certification of election from the CBEC, shall file a certified copy of the certified results and a certification of the outcome of each race or issue with the county clerk of each county in which any part of the school district lies.  
*Ark. Code § 6-14-115(b)*

The county clerk (or designee) shall deliver to the person having the highest number of legal votes: a certificate of election, notice of the requirement to all directors elected to an initial or nonconsecutive term that he or she must subscribe to the director's oath, the date that is ten (10) days later, within which to have the oath administered, a list of individuals qualified to give the oath under, a copy of the directors oath\*, notice that the individual shall be unable to assume the duties of a director until a copy of the administration of the oath is received by the county clerk or his or her designee.  
*Ark. Code § 6-14-115(a)(2)*

*(\*Further instruction and timelines regarding the administration of oaths for school board members are located in Ark. Code § 6-13-617.)*

**\*\*All deadlines and requirements shall be provided for by the election laws of this State.\*\***

Elections Division: 1.800.482.1127